

Assessment cards for presentation

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Please note: These cards are to be cut up and distributed to students (in pairs or groups of three). After each presentation, students will report back to the presenters about what they have achieved in a specific area they have on their card and why this case the case. Teacher to mark feedback on group's overall rubric during discussion.

Score	Preparation
★	Presentation is incomplete or not organised.
★★	Presentation is incomplete is organised.
★★★	Presentation is well organised and necessary resources are ready.

Score	Content
★	Material presented mentions some key ideas, however, shows little evidence of understanding of task.
★★	Material presented expresses most key ideas and shows some understanding of task.
★★★	Material presented expresses key ideas and shows clear understanding of task.

Score	Content – digital systems
★	No use of digital systems to create web-based information.
★★	Use of digital systems to create web-based information, however has not taken into consideration referencing conventions.
★★★	Use of digital systems to create web-based information taking into consideration referencing conventions.

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Score	Content - Safety
★	No thought has been given to appropriate conduct, language and content when communicating online.
★★	Some thought has been given to appropriate conduct, language and content when communicating online
★★★	A set of rules or discussion about appropriate conduct, language and content when communicating online has been included.

Score	Organisation
★	Presentation is sequenced inaccurately and audience has difficulty following.
★★	Presentation is sequenced logically and audience can follow.
★★★	Presentation is logically sequenced, easy to follow and provides an initial overview.

Score	Expression
★	No expression used in presentation.
★★	Some expression is used throughout presentation.
★★★	Expression varies throughout presentation.

Score	Volume
★	Speaks too quietly or not clearly.
★★	Speaks loudly and clearly most of the time.
★★★	Speaks loudly and clearly.

Score	Eye Contact
★	Does not look at audience and only reads notes.
★★	Makes some eye contact with the group but reads notes most of the time.
★★★	Keeps eye contact with the group most of the time, only glancing at notes.

Score	Response to Audience Questions
★	Does not answer audience questions.
★★	Attempts to answer audience questions but cannot answer completely.
★★★	Answers audience questions openly and completely.

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Score	Participation in team presentation
★	Not all members speak.
★★	All team members participate but not equally.
★★★	All team members participate equally.